



PURANMAL LAHOTI GOVT. POLYTECHNIC,  
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PLGPL/QTN/Store/2016-2017/ 98

Dated 09 June 2017

To, copy to the computer  
M/s dept. of institute  
website uplod.

Sub: Quotation for the Purchase of following Material for this institute

Sir/Madam,

You are requested to send your most valuable competitive rates for the material required for this institute. The terms and Conditions are mentioned below. The detailed specifications and requirement is given as under. The quotation should be sent to the undersigned in sealed condition, by super scribing "Quotation for the Purchase Mechanical, Civil, Computer and Boys Hostel Dept. related Material.", mentioning the Quotation Number along with the last date of submission of quotation.

Sr. No.	Particulars	Quantity
1	Notice Board Size - 2X4 Feet	20 Nos
2	Notice Board Size - 3X5 Feet	02 Nos
3	Laboratory wise Notice Board Size – 2 X 3 Feet	06 Nos
4	Welcome Notice Board Size – 2X3 Feet	01 Nos
5	Acrylic Board	10 Nos
6	Name Plate	14 Nos

Last date of Submitting the Quotation to this office is 18/01/2017 up to 3.00 PM  
Date of opening quotation is 18/01/2017 at 05.00 PM ( If Possible)

## Terms and Conditions

1. Quotations received after due date will be rejected
2. Period of validity of the rates should be clearly mentioned
3. Free delivery at the campus of P. L. Government Polytechnic, Latur including taxes should be quoted.
4. Other taxes if any, should be mentioned clearly.
5. Goods supplied should be strictly as per specifications. In case of non-availability nearest specifications should be mentioned along with Brand Name and deviation should be clearly mentioned.
6. Items supplied, if found damaged, defective and/or not up to the standard will be rejected. The decision of the undersigned in this respect will be final and binding on supplier.
7. Quotation should be sent to undersigned in a sealed envelope.
8. Payment of bill will be released by D.D. only, after receipt of complete goods in acceptable condition within 30 days after complete delivery.
9. Quantity mentioned for supply is likely to be changed.
10. The delivery should be affected within TEN days from the date of order, including holidays if any.
11. Under signed reserves the right to cancel the enquiry/Supply order.
12. Insurance, if needed, should be clearly mentioned in the quotation.
13. If specific Payment conditions are imposed, it should be mentioned clearly.
14. D.D. charges will be extra and 2% will be deducted at source if the amount exceeds prevailing rules.
15. Security deposit 3% against order amount is applicable.
16. PAN Card, VAT TIN No. & bank details are necessary.



Principal  
P. L. Government Polytechnic, Latur.