



PURANMAL LAHOTI GOVT. POLYTECHNIC,
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PLGPL/Store/Inst. Purchase/2017-2018/ 2117

Dated : 20 JUL 2018

QUOTATION

Sub :- Quotation for purchase of equipment.
 (Due Date – 26/07/2018 Upto 1.00 PM)

Sealed Quotations are from eligible and interested manufacturers /dealers/distributors for the following items on the terms and conditions mentioned below.

Sr. No.	Name of Item	Quantity
1	Plywood Size :- 8'X4'X12 mm	10 Nos
2	Block Borad :- 8'X4'X 19mm	05 Nos
3	Fevicol S.H. (1 Kg per pack)	15 Kg

TERMS AND CONDITIONS

- The bid / quotation should be submitted in two bid format.
- The first envelope will contain Technical Specifications of the product, technical literature/ leaflet and other documents mentioned below.
 - Covering Letter for tender on the company letter head mentioning official address, Contact No, e-mail address and Website (if available) address.
 - GST registration Certificate / Number

Additional documents may also be asked by undersigned for confirming the details.

- The envelope will contain the financial bid in which the all inclusive rates. F.O.R. Destination will be written and signed with the stamp of the establishment in the following format.

Sr.No.	Name of the item with specification	Quantity required	All inclusive cost per Unit	All inclusive cost for quantity mentioned

Date –
 Place –

(Signature)
 Rubber Stamp of Organisation

- The envelope should be sealed with a mention of the type of envelope (technical / Financial), Reference no., Date of opening the quotation on the front side of the envelope.

The envelopes should be sealed by giving heading "Quotation for supply of Workshop related Material" and writing complete address of the undersigned..

- The Quotations should reach the undersigned on or before Dt.26/07/2018
- The material will be checked at this institute.
- No Extra charges will be paid for carage, packing etc. for the material rejected and replaced.
- Quotations will be opened at 3.00 PM on Dt.26/07/2018 (If Possible)
- Rates should be valid for 6 months from the date of Confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within 4 weeks from the date of issue of purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.



Principal

P. L. Government Polytechnic, Latur